



# BANQUET CONTRACT

hiddenhavengolfclub.com

- I/we, the undersigned, have reserved the \_\_\_\_\_ room at Hidden Haven Golf Club on \_\_\_\_\_, 20\_\_\_\_\_, for approximately \_\_\_\_\_ guests.
- A deposit of \$\_\_\_\_\_ is required for your room reservation. This is both a damage deposit and a guarantee that I/we will be holding our function at Hidden Haven Golf Club. Your deposit will be refunded within three days following your event and final payment. If for any reason your event is canceled, I/we understand that this deposit is neither non-refundable nor non-transferable.

<b>ROOM CHARGES AT HIDDEN HAVEN GOLF CLUB</b>	
Any room reserved with full-service lunch or dinner	\$0
All weddings will be charged a set-up fee <ul style="list-style-type: none"> <li>▪ Skirting on the bridal table, buffet table, and cake table.</li> <li>▪ We slice wedding cake.</li> </ul>	\$150.00
Wedding ceremonies held on-site	\$750.00
Fireside room rental – No food service	\$400.00
Fireside room rental – Hors' d'oeuvres service	*Minimum \$350 \$300.00
Large banquet room rental – No food service	\$450.00
Large banquet room rental – Hors' d'oeuvres service	*Minimum \$450 \$300.00
Both banquet rooms – No food service	\$850.00
Both banquet rooms – Hors' d'oeuvres service	*Minimum \$700 \$400.00
Event Center room rental – No food service	\$300.00
Event Center room rental – Hors' d'oeuvres service	*Minimum \$250 \$200.00
Back Bar - Hors' d'oeuvres service	*Minimum \$200 \$100.00
Tablecloths	\$7.50 per linen

**I/we, as event coordinator(s) have read, understand, and agree to the following policies of Hidden Haven Golf Club:**

- The room(s) you are renting will be available no earlier than one hour prior to the scheduled to the start time of your event
- All food served and consumed on the premises must be prepared by Hidden Haven Golf Club (except the wedding cake). The wedding cake is the responsibility of the wedding party.
- Leftover or un-served food may not leave the premises.
- Absolutely NO carry-in beverages are allowed. All alcohol consumed on the premises must be purchased from Hidden Haven Golf Club. This includes the parking lot.
- An accurate dinner count must be received ten days in advance of the reservation. Billing will reflect this dinner count at the guaranteed dinner price thirty days prior to the event. Guarantee date:\_\_\_\_\_
- Entertainment is your responsibility and choice. Music-related entertainment must be done by midnight
- All décor must be approved by Hidden Haven Golf Club management. Some prohibited decorations include confetti, glitter, or any similar item. No decorations are allowed on the walls, ceiling, or posts.

- Any persons under twenty one or persons without valid ID will not be served alcohol. This includes the wedding party. All children must remain in the banquet room.
- By signing this agreement, all parties waive any and all claims against Hidden Haven Golf Club. We shall assume NO responsibility for lost or stolen property.
- We accept cash, check, and most major credit cards. A 3% premium will be added to all bills paid by credit card. Final balance is due upon conclusion of reception or event.

---

**Guarantor of Bill**

**Phone #**

**Date**

*If you have any questions, please call Deanna or Audrey at 763-434-4626, extension #2*